



Job Title:	Accountant
Employer:	SOL SURINAME NV
Location:	Stiviweg BR1
Reports to:	Finance Manager
Subordinates:	4
Purpose:	<ul style="list-style-type: none"> Manage the Accounting Department Control over records integrity and accuracy. Ensure compliance with accounting procedures, the Parkland/ SOL Group's policies and local legislation
Principle Accountabilities:	<ul style="list-style-type: none"> Provide guidance and training to the Assistant Accountant. Establish an effective control procedure to monitor performance and track progress toward meeting established objectives Ensure the efficiency and effectiveness of all financial and business processes, measuring and reporting on improvements; be the custodian of the finance procedure manual Act as the AP focal point Plan, Lead and Execute Company's governance cycle Plan, Execute and Monitor Audits (ISO, HSE, C-Sox, Internal, External) Prepare annual financial statements in compliance with International Financial Reporting Standards (IFRS) Participate in and be the Secretary of the Tender Board ensuring the impartial award of contracts tendered by the company Perform and analyse accounting activities under area of responsibility to comply with local and corporate regulations. Design, prepare and analyse accounting, financial and tax reports (local and corporate) in a timely and accurate manner to reflect financial activities of the company. Maintain a keen awareness of developments in the economic and business environment, its impact to the Sol's business, adapt as required to optimize business performance Analyse and resolve complex issues on accounts reconciliations. Work on special projects as requested by Management. Be responsible and proactive in Health, Safety, Security and Environment (HSSE) issues that affect the staff, the office environment, customers and distributors. Ensure that HSSE and other company policies are adhered to at customers' sites. Act as back up for the Finance Manager and the Treasurer
BOLD Behaviors and Values	<ul style="list-style-type: none"> Be an ambassador and supporter of our BOLD leadership behavior and values. <div style="display: flex; align-items: center; justify-content: center;">  <div style="margin-left: 20px;"> <div style="border: 1px solid green; padding: 2px; margin-bottom: 5px;">Build: I build collaborative teams across Parkland</div> <div style="border: 1px solid blue; padding: 2px; margin-bottom: 5px;">Own: I own my mandate</div> <div style="border: 1px solid blue; padding: 2px; margin-bottom: 5px;">Lead: I lead by embracing change and continuous improvement</div> <div style="border: 1px solid green; padding: 2px;">Deliver: I deliver exceptional results through customer experience</div> </div> </div> <ul style="list-style-type: none"> Safety goes beyond the Company's gates Ensure that HSSE and other company policies are adhered to Collaborate through trust with relevant stakeholders by focusing on support over control; think as 'we' instead of 'me' Execute tasks as an Entrepreneur looking for opportunities to grow our business now and in the future Be a leader who inspires their team, through coaching and communication, to act as a 1st class business partner Deliver error free analysis and reports through continuous improvement and keeping things simple <div style="text-align: right; margin-top: 20px;">  </div>
Qualification Requirements:	<ul style="list-style-type: none"> A University degree in Business Administration as a minimum qualification Must be an extrovert, results driven, analytical, creative professional with strong business sense demonstrated man-management skills with advance skills in negotiations Excellent Computer Skills: Microsoft Word, PowerPoint, Excel (Intermediate to Advanced)
Other Competency	<ul style="list-style-type: none"> Excellent problem-solving, critical thinking, deductive reasoning, inductive



Requirements:	<p>reasoning, and analytical skills</p> <ul style="list-style-type: none">• Display willingness to make decisions, exhibit sound and accurate judgment, and make timely decisions• Utilizes decision making skills to achieve specific organizational objectives with consideration given to their impact on other work groups.• Excellent interpersonal, leadership, and management skills and high professional standards for customer service and work quality• Work under pressure and know when to set the right priorities• A strong work ethic, high level of enthusiasm and ability to excel in a flexible, fast paced environment• Strong team orientation balanced with the ability to work autonomously on projects and initiatives.• Ability to implement and influence change at varying levels across the organization• Ability to provide reliable and relevant information, insight and challenge on business performance in order to ensure optimal decision making• Translate business strategy into financial and non-financial targets (KPI's)
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